lavender hill

FLORALS • BOTANICALS • EVENTS

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In order to be considered for a donation the following form must be completed and turned in ***at least four weeks prior to your event***. **The submission of your request does not guarantee a donation**.

Each year, our company allocates a budget to support non-profit community activities through donations. Because need exceeds our budget, we must fairly distribute our support to as many organizations and causes as possible, giving through a rotation system. **If a request for a donation was filled within the past year, we must decline any request for this current year.**

PLEASE NOTE: we do not make monetary donations or place ads in programs, yearbooks, or similar items.
We do make donations in the form of **flowers** or a **gift card**. We will select the appropriate item based on the benefit.

Today's Date: _____ Date of Event:_____
What is the event/individual benefitting from this donation? _____
Organization requesting donation: _____
Address: _____
Phone: _____ Contact person: _____
Tax Exempt ID # _____ Email contact: _____

Did you receive or request a donation from us within the last year? YES ☐ NO ☐
Is this organization a current customer of Lavender Hill? YES ☐ NO ☐
Name of person making request: _____
Phone: _____ Address: _____
Email _____
Are you a current customer of our shop? YES ☐ NO ☐
If you are not a customer of our shop, who or what prompted you to make this request?
_____
Will specific mention be made of our support? YES ☐ NO ☐
If yes, how? _____

You will be notified by email or phone if your request can be filled.

***** For office use only: Approved / Declined *****

Item Donated: _____ Pick up date: _____